

Minutes Approved on 9/21/12
Chad Klueber

CAPITAL PLANNING COMMITTEE MEETING MINUTES 09/07/2012

Meeting called to order @ 09:09 A.M. by J. Giberti

Members Present: J. Giberti, C. Klueber, F. Heath, D. Sullivan, S. Slavin, B. Kudish

Guests Present: C. Smith, A. Slavin, D. Walton

Minutes of meeting on 08/24/12 handed out to members. Motion by S. Slavin to accept minutes of 08/24/12. 2nd. by F. Heath. VOTE: 6-0-0

Committee then discussed Warrant Article for Capital Planning items. J. Giberti suggested adjusting the dollar (\$\$) amounts on some items in the Article. D. Sullivan noted that, with interest, the total dollars (\$\$) available for Capital Items would be about \$312,500.00. After discussion, committee decided to stay with the original amount of \$350,000.00 for this Article, as previously recommended by Committee. S. Slavin suggested removing an item from the Article in order to reduce the total dollars. (\$\$). Committee members discussed possible interest rates on loan amounts and payment options, this year, and future years. Members discussed "possible" opposition to certain items in the Article and that some items are under \$25,000.00 and whether they can be considered Capital Items. D. Sullivan noted that Chief Stanley, Wareham P.D., expressed concerns regarding the AED/Defib's in the Article and wanted to make changes to the Article to obtain additional items. A discussion ensued and committee members agreed that, due to this disagreement with the committee, the \$25,000.00 in the Article for AED's might be better spent on items for I.T. Dept. equipment at this time.

Committee members then discussed Department assignments. J. Giberti noted that he would send a copy of the present Committee assignments to members and that they could request assignments to Departments that need coverage. Jim also noted that he has not yet sent copies of Departmental Capital Request forms to committee members but would soon.

Members then discussed the Sewer Enterprise Fund and their Departments capital requests and possibly setting up a fund to be used for capital items. C. Smith noted that they needed to build up a capital reserve fund due to the aging of pumps and piping in their present system and noted that as this equipment ages it will require more frequent repair or replacement. F. Heath noted that the Sewer Dept., by Charter, should be going through the Capital Planning Committee process for their capital purchases.

F. Heath inquired who would be writing the Capital Article for T.M. D. Sullivan said he would complete that task.

Next meeting set for 09/21/2012 @ 09:00 A.M.

Motion to adjourn by C. Klueber @ 10:03 A.M. 2nd. S. Slavin. VOTE: 6-0-0

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